

# ST MARK'S CATHOLIC SCHOOL

Seek and you shall find



**Newsletter 23 June 2022**

Kia Ora, Welcome, Hello, Ni hāo, Talofa Lava, Hallo, Salut, Namaste, Bonjour, Bula Vinaka, Guten Tag, Shalom, Cìào, おはよう (Ohayoou), 안녕 Ahn Nyeong, Olá, Privat!, Xin Chào, Kia Orana, Malo e Lelei, Fakaalofa Lahi Atu, Sat Shari Akal, Melo Ni, Halo Ola Keta, Mauri, Fakaalofa Atu, Salam, Welkom.

## Key Dates

Date	What	Details
Thursday 23 June	Jester's Pie day (fundraiser)	Lunchtime order distribution
Friday 24 June	Matariki Public Holiday	School is closed
Tuesday 28 June	Hockey Field day (savings day Wed 29 June)	HPHC Lloyd Elsmore
4-8 July	Life Education on-site (Health Curriculum)	
Friday 8 July	PJ Mufti day/ Last day of Term 2	Wear PJs to school

## Special Catholic Character



The Feast of the Sacred Heart of Jesus is celebrated 19 days after Pentecost and is observed on Friday 24th June this year. The Feast of the Sacred Heart of Jesus is one of the most important feast days in the liturgical calendar of the Roman Catholic Church and is one of the most widely known and well practiced Catholic devotions. The celebration is associated with the physical heart of Jesus Christ and the wound it received when Jesus was dying on the cross. The heart is seen to symbolise Jesus Christ's divine love for humanity.

## **Devotional Prayer to the Sacred Heart of Jesus**

*O most holy heart of Jesus, fountain of every blessing, I adore you, I love you, and with lively sorrow for my sins I offer you this poor heart of mine.*

*Make me humble, patient, pure and wholly obedient to your will.*

*Grant, Good Jesus, that I may live in you and for you.*

*Protect me in the midst of danger. Comfort me in my afflictions.*

*Give me health of body, assistance in my temporal needs, your blessing on all that I do, and the grace of a holy death.*

*Amen.*

## **MESSAGE FROM THE PRINCIPAL**

These past couple of weeks at school have provided many opportunities for re-connecting. Thanks for taking time out of your busy schedules to attend the recent PTFA meeting; Structured Literacy/The Code workshops; Year 5 and 6 Camp information sessions and the Love Languages presentation. The feedback received following these various events has been extremely positive and we look forward to extending future invitations to further develop Home/School Partnerships. Watch this space for information about next term's school disco and the HPPA dance and kapa haka festivals which are sure to be fabulous occasions to bring us together again.

In the next few weeks, you will start to receive promotional materials about this year's BOT elections. We will be seeking nominations for 4 parent representative places on the BOT. Our school's BOT is ultimately responsible for:

ensuring the school's special Catholic character permeates all aspects of school life

ensuring ALL students receive the very best education

providing a safe and inclusive place to work and learn

setting the school's strategic focus in consultation with the community

To find out more about becoming a school trustee, please access: [Becoming a board member](#).

Our first ever Matariki public holiday to recognise Te Ao Māori is this Friday 24<sup>th</sup> June 2022. Matariki is the māori name for the cluster of stars also known as the Pleiades that rises in midwinter. For many Māori, it heralds the start of a new year. Our school children have been learning lots about Matariki and have been thinking about ways to observe and celebrate this first ever national public holiday. Having a public holiday for Matariki strengthens NZ's bi-cultural identity and helps to honour the principles of Te Tiriti o Waitangi.

I am really looking forward to spending time with my friends and family this weekend and I am so pleased that the children's Friday night and Saturday morning sports have been rescheduled. I hope you have some lovely plans for the longer weekend too.

Your friend in Christ

Tracey Kopua

## WELCOME TO OUR NEWEST LEARNERS

An especially warm welcome to Mele, Tana, Brooklyn, Palemia and Ollie who have recently joined the Room 4 learning community. We also welcome siblings; Barbie, Mark and Anthony.

## JESTER'S PIE DAY

Thank you for your awesome support of the PIE fundraiser. 143 pies were ordered through KINDO and we know the children are sure to enjoy a warm lunch in this colder weather.

## KAPA HAKA PERFORMANCE AT 'THE VILLAGE'

Last Friday, our kapa haka group had the opportunity to perform at the neighbouring retirement village. Special thanks to Mrs Manickum and our tutor, Hemi, for preparing the students so well. The elderly residents of 'the village' really appreciated the visit from the school children (something we have not been able to do for so long due to COVID restrictions).



## PARKING SAFETY

*We are very fortunate to be able to park so closely to the school and to have access to a large parking area. When entering the site, please remember to drive slowly (5 -10kms) and to be patient as others reverse into, and exit from, individual parking spots. Please also remember that the shared driveway with the retirement village is a one way system - no-one should be driving up this driveway at any time. During school drop-off and pick-up times, all traffic exiting the shared driveway, should turn left as this assists traffic flow and is much safer for everyone.*

## DOGS ON SITE

*Please refrain from bringing dogs onto the site. Dogs should be kept in the car. If you are walking and have your dog, the dog should always be on a leash and you must ensure the dog is kept away from our school children and families. Dogs can be very unpredictable and some children are frightened of dogs, and indeed some dogs don't cope well in larger gatherings/crowds.*

# COMPLAINTS OR CONCERNS

Schools are not perfect places and we acknowledge that from time to time there may be cause for concern. Most concerns can be resolved informally through respectful discussion. Please reference the flowchart below outlining St Mark's Catholic School's Concerns and Complaints Process.

## Concerns and Complaints Process

Most concerns can be resolved informally by discussions with the people involved.

### STEP 1

Your concern is **GENERAL IN NATURE**  
**OR ...**  
 involves a particular **STUDENT OR STAFF MEMBER**.

Contact the person involved to arrange a time to discuss the matter privately.

Indicate what the concern is about and let them know if you'll bring a support person to the meeting. If the concern is about a student, contact the student's teacher (or principal).

Meet with the person involved to discuss the matter. Be prepared to listen to different points of view and try to work towards a resolution.

This may require another meeting and/or involve senior management.

Is the matter resolved?

Provide feedback as to whether you were satisfied with the outcome, or if the matter is not resolved.

YES

**NO FURTHER ACTION REQUIRED**

### STEP 2

Your concern has **NOT** been resolved by meeting with the person concerned

**OR ...** does **NOT** involve a particular student or staff member

**OR ...** you **DO NOT** wish to approach the person concerned

**OR ...** involves the principal or a trustee (board member).

Contact the principal, senior management, or board member (as appropriate) to arrange a time to discuss the matter privately.

Indicate what the concern is about, any steps taken to resolve the matter, and let them know if you'll bring a support person to the meeting.

Meet with the appropriate person (as above) and discuss the matter.

Be prepared to listen to different points of view and try to work towards a resolution.

The principal may involve other people to help resolve the concern.

Is the matter resolved?

Provide feedback as to whether you were satisfied with the outcome, or if the matter is not resolved.

YES

NO

NO

### STEP 3

Your concern has **NOT** been resolved by previous steps

**OR ...** your concern is more serious

**OR ...** your concern is serious and it's not appropriate to contact the principal (senior management) about it.

You can make a formal complaint.

See the school's **Making a Formal Complaint or Serious Allegation** procedure (SchoolDocs).

Put the complaint in writing (email or letter), giving as many facts and details as possible, and any steps taken to resolve the matter.

Include your name, signature, and contact details.

Send to the principal, presiding member (board chair), or deputy board chair/other board member, as appropriate.

Your complaint will be acknowledged.

The school will decide whether a formal investigation is necessary or appropriate. See the **Making a Formal Complaint or Serious Allegation** procedure (SchoolDocs).

If a formal investigation is required, subject to privacy, confidentiality, or other ethical and legal requirements, the school may keep you informed about the investigation process and timeframes, including confirmation of when the matter is concluded.

**NOTE:** Unless there are exceptional circumstances, a complaint will not be considered unless the correct process has been followed. You may be directed back to the staff member or principal to follow the process.

This flowchart aligns with the school's Concerns and Complaints policy and procedures | Copyright © SchoolDocs Ltd  
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Once a formal complaint has been resolved, there are no further avenues to pursue the complaint with the school.

If you are not satisfied with the outcome of your complaint, you are encouraged to take advice and may wish to consider contacting other agencies. See the school's **Making a Formal Complaint or Serious Allegation** procedure (SchoolDocs).

Following in the footsteps of Jesus  
**At St Mark's Catholic School**

Learners at St Mark's are reminded to follow in the footsteps of Jesus. To encourage learners to do this, we reference our school's ABCs and 3Rs.

ABCs: A - Attitude; B - Behaviour; C - Care

3Rs: Respect for self; Respects for Others; Respect for the environment